


# UCF Graduate Council

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## CURRICULUM COMMITTEE MINUTES

Minutes of March 02, 2011 meeting	
Members Present	Patricia Bishop, Deborah Breiter, Honghui Chen, Tosha Dupras, Naim Kapucu, Joyce Nutta, Max Poole, Tison Pugh, Terrie Sypolt, Sergio Tarfur, James Turkson, Art Weeks, Boris Zeldovich
Recorder	Rhonda Nelson
Guests Present	Linda Sullivan, Nancy Stanlick, Ahmad Elshennawy, Carolyn Hopp
Files	<a href="#">2011-03-02 Course Action Requests Minutes</a> 

**Welcome and call to order.** The meeting was called to order at 3:30 p.m. by Tosha Dupras. A quorum was established.

The minutes from the February 16 meeting were reviewed and approved.

**Theoretical and Applied Ethics certificate reactivation, CAH.** This certificate was tabled at the February 2 meeting due to a request for enrollment data on the courses. Nancy Stanlick presented additional information. She shared that her department had agreed to reduce the certificate hours from 15 to 12. A handout was distributed on the marketing piece and Dr. Stanlick shared how she was going to market the program. She also shared enrollment data on the courses which was provided by Linda Sullivan from Institutional Knowledge Management. Dr. Poole shared information on the Ethics training workshops that were now being developed by a university committee and indicated that Ethics training will be required for all incoming doctoral students beginning fall 2011. Dr. Stanlick indicated that they wanted to allow some substitution courses in this certificate. Dr. Bishop pointed out that it is against Graduate Studies policy to allow substitutions for certificates. The committee agreed to make an exception in this case due to the nature of the certificate. The certificate received unanimous approval.

**Teacher Leadership MEd revisions, CED.** Carolyn Hopp presented a summary on these changes. The program is requesting to change the 3 current specializations into tracks and add an additional 7 new tracks. Students in the existing programs will be able to go into the Teacher leadership new tracks or graduate out of their existing MEd programs. Once all students have graduated out of all existing MEd programs, they will be inactivated. These changes will be effective fall 2011. This request received unanimous approval by the committee.

**Miniature Engineering System track, Mechanical Engineering MS revisions, CECS.** The department requested to change required course EEL 6326C to elective and move elective EML 5291 to required. This change received unanimous approval by the committee.

**Industrial Engineering PhD revisions, CECS.** Ahmad Elshennawy was present to give a summary of the changes to this program. The department is requesting to reduce total hours from 81 to 72, student must complete at least 27 (from 21) required courses that include 6 credit hours of doctoral, 9 hours (from 9-15) of specialization core courses and 12 (from 21-27) credit hours of doctoral elective courses in addition to 15 (from 24) credit hours of dissertation. The committee requested that more explanation be provided regarding the articulation courses and that additional clarification was needed in some areas of the catalog copy. Dr. Elshennawy will work with Graduate Studies to make appropriate clarification changes to the catalog copy. This request received unanimous approval with changes as requested.

**Industrial Engineering, MSIE program revisions, CECS.** Ahmad Elshennawy was present to give a summary of the changes to this program. They have added 3 options for students. There were also some prereq. changes made to this program. These revisions received unanimous approval by the committee.

**Industrial Engineering MS program and track revisions, CECS.** Ahmad Elshennawy was present to give a summary of the changes to this program. Two tracks will be inactivated due to low enrollment. A teachout plan was provided for each track. The following 3 tracks will have name changes: Human Engineering/Ergonomics, Quality Engineering, and Simulation Modeling and Analysis. Dr. Elshennawy pointed out that the prerequisites would be the same for all tracks in the program. Course changes were being requested in the prerequisites, core, and concentration areas. A question was raised in amount of credit hours in the concentration areas. Dr. Elshennawy pointed out that there were 9 hours of concentration for each track which was a significant number. A question was raised whether other students could attend the Professional Engineering Management track which was restricted to a cohort group. Indicate this in the track if other students can apply. The committee indicated that work experience should be added to the prerequisite for the Professional Engineering track and also a statement about the cohort group. It was pointed out that once the Engineering Management program proposal was approved, the 2 engineering management tracks would be inactivated. This proposal received unanimous approval with changes as indicated.

**Courses and special topics.** Update on the Foundations of Data Analysis in Health Care course: this course was tabled due to possible conflict with Statistics. Dawn Oetjen reported that they have

talked with Statistics and their students will take the Statistics course, and they have requested to remove their course at this time. This received unanimous approval.

**Other business.** At the last meeting, Dr. Nutta had suggested preparing a form for faculty to complete when sending through requests for a split class. She will finalize her ideas and send to Dr. Dupras who will share with the committee. A suggestion was made to have side by side changes to easily see changes in the split classes. Another suggestion was that the PAR form should be revised. There needs to be a box where the person can explain exactly what the changes are in a list format. This will be discussed more in an upcoming meeting.

**Announcements and adjournment.** The meeting was adjourned at 4:30 p.m.

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## **Graduate Council Curriculum Committee** **Course Minutes for 03-02-2011**

*All courses were approved unless otherwise noted. Any notation refers to the course directly below the notation.*

### **Health & Public Affairs Special Topics**

**Health Professions has requested to withdraw this course.**

**HSA 5937 Sect 01 HPA-Health Professions 3(3,0)**

**ST:Foundations of Data Analysis in Health Care:** PR: Graduate standing or C.I. An introductory applied biostatistics course presenting the concepts, principles and methods of statistics in a clear and understandable manner.  
*Occasional.*

30 character abbreviation: **ST:Found of Data Analysis in H**

*AGENDA NOTES: Course Addition also being proposed.*

### **Health & Public Affairs Course Action Additions**

**Health Professions has requested to withdraw this course.**

**HSA 5XXX HPA-Health Professions 3(3,0)**

**Foundations of Data Analysis in Health Care:** PR: Graduate Standing or C.I. An introductory applied biostatistics course presenting the concepts, principles and methods of statistics in a clear and understandable manner.  
*Occasional.*

30 character abbreviation: **Found of Data Analysis in HC**

*AGENDA NOTES: Special Topic also being proposed.*

### **Engineering & Computer Science Course Action Revisions**

**Tabled. Committee requested more rigor be added to the objectives, grading and evaluation areas of the graduate syllabus.**

**CES 5144 Matrix Methods for Structural Analysis 3(3,0)**

PR: CES 4100C or C.I.

Implementation of the matrix methods for structural analysis that are commonly and currently used in practice and in research, special topics such as finite element formulations, special analysis procedures, and use of software packages.