


UCF Graduate Council

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CURRICULUM COMMITTEE MINUTES

Minutes of October 30, 2007 meeting

Members Present	Patricia Bishop, Deborah Breiter, Tosha Dupras, Art Weeks
Recorder	Rhonda Nelson
Guests Present	David Boote for Stephen Sivo, Karen Bariamah, Jennifer Platt, Satyender Goel, Bob Hoffman, Max Poole, Jamal Nayfeh, Ronald Eaglin
Files	2007-10-30 Course Action Minutes 

Handouts: Minutes from October 24 meeting, MA in Applied Learning and Instruction, MS in Technology, and review of tabled courses

Welcome and call to order. The meeting was called to order at 12:30 p.m. by Stephen Goodman, chair. Welcome and introductions followed.

Approval of minutes. The minutes of the meeting held on October 24 were approved with no changes.

Addition of an MA in Applied Learning and Instruction. Robert Hoffman gave a summary of this new degree program. This is a 33 semester hour program designed for part-time students who work in business, government and schools and are interested in advanced educational training. They are forecasting 10 students enrolling the first year and 60 students enrolled by the fifth year. Graduates of the program will be prepared for a wide range of professional education, government, and industry positions, conducting activities such as instruction, training, evaluation, and consulting. The program will be housed in the Department of Educational Studies. The implementation date is planned for fall 2008. After the summary of the program, the chair opened up the discussion to questions from the committee members. Committee member Melody Bowdon raised a question concerning the issues raised by Keith Folse, TESOL. Dr. Hoffman indicated that the issues with them had been resolved. Recommendations from the members included adding more focus on the need and more information on the faculty. The BOT criteria ranking worksheet was then reviewed and rankings were given for each section. Criteria #6 - evidence is provided that there is a need for more people to be educated in this program and to provide a convincing rationale for the program. A suggestion was made to bring in information from business, other associations, and ATD. Obtain information nationally, quote competencies, get letters from Orange and Seminole counties, and other partners, and add this to the proposal. In front of the core section, add paragraph about the core. Link specialized areas to its target audiences. Add information from other programs like Cornell and Penn State showing the needs. Criteria #8 - the proposal provides evidence that the academic units associated with this new degree have been productive in teaching research, and service. Include sample profile of the student. Add vitas and also devote a paragraph to each faculty member. This proposal received unanimous preliminary approval to be sent forward to the next level pending the recommendations and suggested changes. This proposal will be brought back to this committee on 11/14 so that the committee can review the revisions made to criteria #6 and #8. These items will be reranked by the committee.

MS in Engineering Technology. Dr. Eaglin provided an overview of this new degree program. The Master of Science in Technology (MST) is an interdisciplinary program emphasizing partnership between industry and academia. It provides an integrated curriculum in technology and leadership. It will greatly help the scientists, technologist, and business leaders who are moving into management positions and recognize that advanced technical knowledge must be coupled with strong communication and administrative skills. This proposal has a proposed start date of fall 2008. After the summary, Dr. Goodman asked the members for their recommendations and questions. The BOT criteria ranking worksheet was then reviewed and rankings were given for each section. For criteria 6 on the need for the program section, a suggestion was to include information that indicates that this program will help every type of business as was indicated in the summary conversation. Add additional information that focuses on the compelling need for this type of program. Decrease verbiage on collaboration with business and add information on selections for electives for MBA. Discussion was held on the title of the program if it should be more defined, and whether students would know what the degree was about. A suggestion was made that a paragraph on the model student should be added. This received unanimous preliminary approval from the committee to go forward to the next level with the recommendations and changes as suggested. This proposal will be brought back on 11/14 so that the committee can review the revisions made to criteria #6 on evidence based on the need for the program. This item will then be reranked by the committee.

Courses and special topics. The following tabled courses were reviewed and approved: Advanced Biochemistry and Atomic Spectroscopy.

Announcements and adjournment. Both degree proposals will be brought back to the committee on 11/14. The committee will focus on the weaknesses only of each proposal and rerank them. For the MA in Applied Learning, the areas of focus will be criteria #6 and #8. For the MS in Technology, the focus will be on criteria #6.

Next meeting. Next meeting is scheduled for November 14, 1:30 p.m., in MH 243.

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COURSES AND SPECIAL TOPICS APPROVED ON 10-30-2007

College of Sciences Course Action Additions

BCH 6XXX COS-Chemistry 3(3,0)

Advanced Biochemistry: PR: BCH 4053 and BCH 4054 or CI. ~~Graduate level biochemistry~~ Focus ~~ing~~ on enzymology, regulation and biochemical methods to study proteins.

30 character abbreviation: **Advanced Biochemistry**

REVISED DESCRIPTION: The new description should be " Biochemistry focusing on enzymology, regulation of the activity of enzymes and cellular chemical activity, and biochemical methods to study proteins."

CHM 6XXX COS-Chemistry 3(3,0)

Atomic Spectroscopy: PR: CHM 3120 or CI. Includes ~~ing~~ theory and instrumentation for atomic absorption and emission spectroscopy with focus on their applications in various fields including forensic science.

30 character abbreviation: **Atomic Spectroscopy**